

THE FOLLOWING QUESTIONS WILL ALLOW US TO GET TO KNOW YOU AND YOUR FAMILY. PLEASE BE THOUGHTFUL IN YOUR ANSWERS AND USE ADDITIONAL PAGES AS NECESSARY.

What influenced you to apply to IPCP?

Tell us about your child:

Does your child have any special considerations (emotional, intellectual, or physical, including speech and language development) about which we should be informed?

Describe your involvement in your community. Include skills and experiences your family would bring to IPCP.

Parent/Guardian: (Name) _____

Parent/Guardian: (Name) _____

As a member of a co-op, you will be required to serve on one of the following committees (see descriptions on the following page):

- | | |
|-------------------------|--------------------------------|
| Admissions | Outdoor Classroom |
| Buildings & Grounds | Parent Involvement & Education |
| Communications, PR & IT | Personnel |
| Auction | Planning & Development |

Which areas interest you most? Why?

Are there any other people actively involved in your child's life who may wish to be involved at the preschool (e.g. grandparents, godparents, special friends)?

Committee Responsibilities: The primary responsibility of each committee is to support IPCP's operations by working closely with the Director, the Assistant Director and the Office Manager of the preschool.

- Admissions – Oversees all aspects of the admissions process. Works with the Director to plan prospective parent meetings, conduct interviews and coordinate on new enrollment decisions. Plans and hosts Back to School Night.
- Auction – Plans and oversees the annual auction held in the fall each year.
- Buildings and Grounds (B&G) – Oversees maintenance of the buildings and their associated outdoor spaces (in coordination with the O.C. Committee). Schedules and runs monthly B&G workdays. Works with the director on any maintenance issues.
- Communications – Facilitates communication within the IPCP community through various media including weekly emails, the website and signage. Manages publicity for IPCP events, and assists other committees with communication needs. Creates the annual year-end Coop Scoop newsletter.
- Outdoor Classroom (O.C.) – Assists in overseeing maintenance of the Outdoor Classroom. Works closely with the director and assistant director to ensure that the space enriches and aligns with the curriculum. Coordinates closely with the B&G Committee; a representative attends all workdays. Plans and hosts the annual Halloween party.
- Parent Education and Involvement – Oversees Parent Teacher sign up, buddy system, parent socials and food brigades. Plans and hosts Art Night. Works with class parents to disseminate information and plan events. Responsible for educating parents on the parent responsibility portion of the co-op experience.
- Personnel – Assists in the development of personnel policies, salary scales and staff benefits. Provides staff support and assists the director and assistant director with all aspects of the hiring process. Plans staff holiday party, end of year party and appreciation events.
- Planning and Development – Oversees the implementation of and adherence to IPCP's five-year strategic plan, as well as manages all aspects of development outside of the annual auction event.

IPCP TUITION SCHEDULE 2012-2013

Class	Days	Annual Tuition*	10% Enrollment Fee**	Balance	Monthly (Aug.-Apr.)
Toddler	2 Days (TTH)	\$2940	\$294	\$2646	\$294
Toddler	3 Days (MWF)	\$4260	\$426	\$3834	\$426
Toddler	5 days	\$6900	\$690	\$6210	\$690
Multiage	2 days	\$2690	\$269	\$2421	\$269
Multiage	3 days	\$3880	\$388	\$3492	\$388
Multiage	4 days	\$5080	\$508	\$4572	\$508
Multiage	5 days	\$6270	\$627	\$5643	\$627

*Rates are current for the 2012-2013 school year only and are subject to change.

**Enrollment fee due with enrollment paperwork when you accept admission to the school.

***Tuition Assistance Forms are available – please call the IPCP Office. ***